

Pembrokeshire Public Services Board
Bwrdd Gwasanaethau Cyhoeddus Sir Benfro



MINUTES OF PEMBROKESHIRE PUBLIC SERVICES BOARD
Tuesday 24th September 2019 at 10.00am
PCNPA Offices, Llanion Park, Pembroke Dock

Present:

Tegryn Jones	Chief Executive, PCNPA (Chair)
Sue Leonard	Chief Officer, PAVS (Vice-Chair)
Jonathan Feild	Employer and Partnership Manager, DWP
Sarah Jennings (SJ)	Director of Partnerships & Corporate Services, Hywel Dda UHB
Ros Jervis	Director of Public Health, Hywel Dda UHB (arr. 10.25am)
Maria Battle	Chair, Hywel Dda UHB (left 12.15pm)
Kevin Jones	Assistant Chief Fire Officer, M&WW Fire & Rescue Service
Andrea Winterton	SW Operations Manager Pembrokeshire, Marine and Monitoring, Natural Resources Wales
Anna Bird	Head of Strategic Partnership Development, Hywel Dda UHB
Dr Steven Jones (SPJ)	Director of Community Services, PCC (left 10.45am)
Iwan Thomas	Chief Executive Officer, PLANED
Elaine Lorton	County Director, Pembrokeshire, Hywel Dda UHB (left 12.00pm)
Paul Ashley-Jones	Head of Procurement & Customer Services, PCC
Martyn Palfreman	Head of Regional Collaboration, WWCP
Dave Evans	Deputy Principal Pembrokeshire College (left 11.50am)
Natalie Pearson	Head of Engagement, Welsh Government
Elwyn Williams	Vice-Chair MAWW Fire Authority
Diane Lockley	Chair Local One Voice Wales Area Committee

Support/Secretariat

Lynne Richards	Partnership & Scrutiny Support Co-ordinator, PCC
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In attendance

Amy Richmond-Jones	Engagement, Planning and Performance Manager, Mid & West Wales Fire & Rescue Service
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Apologies

Ian Westley	Chief Executive, Pembrokeshire County Council
Andy Jones	Chief Executive, Port of Milford Haven
Cris Tomos	Cabinet Member for Environment and Welsh Language
Supt. Ross Evans	Dyfed Powys Police
Barry Walters	Principal, Pembrokeshire College
Alison Perry	Director of Commissioning, Office of the Police and Crime Commissioner

The meeting commenced at 10.10am.

1. Welcome and Apologies

Introductions were made and apologies received from those listed above.

The Chair voiced the condolences of the PSB for IW on his recent bereavement. Due to this and the absence of a Cabinet Member representative from PCC there was a quoracy issue for the meeting, as the Terms of Reference for the PSB state that the PSB should be represented by the Chief Executive (or his representative) and the Leader or designated Cabinet Member. TJ therefore suggested that any recommendations for agreement by the Board be circulated to PCC representatives for approval following the meeting. SPJ and other statutory partners in attendance were in agreement with this suggestion.

LR

Due to the absence of PCC representatives, plus apologies received from other partners, TJ also suggested that the workshop be postponed until the next meeting, to which partners agreed.

Partners then briefly discussed the conflicting relationship and differing focus between reviewing bodies and external bodies such as WAO and the Office of the Future Generations Commissioner. The complexity of levels of external input regarding the Act was noted and that PSBs should get back to basics on what they are trying to achieve.

2. Minutes of last meeting

The minutes of the last meeting held on 25th June 2019 were confirmed as an accurate record.

3. Action Log

All actions had been completed apart from;

6 – All project leads to provide a response on their project area to the Youth Assembly's comments and suggestions on the Well-being Plan

LR would recirculate the document for comment.

LR

7 – PCC's policy on allowing additional leave for Foster Carers to be circulated once confirmation received that this can be allowed

No confirmation received, LR to follow up.

LR

With regard to Action 5 to invite a representative of the Youth Assembly to the workshop session, it was suggested that some elements of the workshop could be run with the Youth Assembly at their next meeting on 23rd October so that their feedback could be integrated into the workshop in November. This suggestion was agreed. LR would look to arrange.

LR

PSB members then discussed the involvement of other groups of young people in the work of the PSB, e.g. those not involved with the Youth Assembly, NEET etc. Partners noted that there were various projects and arrangements in place which had or could gather together the thoughts of these groups of young people. It was agreed to add an

NE

item to the agenda for the next meeting to discuss the involvement of young people in more detail.

4. Developing integrated localities and communities in Pembrokeshire

EL gave an overview of work undertaken to date to develop integrated localities and communities in Pembrokeshire. She noted that there was more to do to link more broadly across the whole population as most of the work to date had focused on older adults. EL also gave a brief update of work carried out in Milford Haven to bring together intelligence and response and noted that initial discussions had taken place with the Fire Service.

RJ agreed that the focus of the Health Board to date had largely been on the older population and those with complex needs but that there was a real need to shift towards the whole life course and younger people especially.

Partners then again discussed the involvement of young people in their organisational work and the work of the PSB, especially those not involved in the normal youth fora. NP said that she would discuss the PSB's enthusiasm in this area with the First Minister and suggested that Pembrokeshire could possibly pilot an approach to bringing together the views of these groups of young people. Partners agreed that they would be interested in participating in this. SJ agreed to prepare a paper for the next meeting highlighting what was currently happening in Pembrokeshire around gathering the views of young people. DE noted that Bethany Roberts had recently won a place in the Future Generations Leadership Academy and Mair Elliot, now Chair of Hafal, had been involved in producing a mental health app. He suggested that it would be useful to get the views of both for this piece of work.

NP

EL said that she was also keen to initiate discussions with working adults who often led busy active lives meaning their views were not always heard, and also with carers. KJ noted that he was supportive of the Health Board's approach in Milford Haven and that the project was something he was keen to push forward with.

TJ asked whether there was any update on integrated services in Fishguard following Cllr. Pat Davies's presentation to the PSB in 2018. EL said that further discussions had taken place but there was nothing specific to update partners on at present. She noted that discussions had taken place with stakeholders about possibly splitting the north of the County into two separate localities but that she would have a more detailed update for the next meeting.

5. Visit to Bromley by Bow presentation

SJ gave a presentation to partners on a visit undertaken by Health colleagues and representatives from Ceredigion Council to the Bromley by Bow Centre in London, to highlight an example of a holistic approach to the development of community models.

In discussing the presentation, it was noted that the example had raised some interesting ideas for possible future opportunities. MP also noted that it would be interesting to look more closely at the detail of how the centre had developed over the years from when it began. The presentation would be circulated to partners for information.

LR

6. Local Wealth Building

Following on from the subject being raised by SPJ in an earlier PSB meeting, PA-J provided PSB partners with an update on what the Council is currently doing to support local wealth building through its procurement activity. He noted that the benefits of shifting just 1% of Council spend to the community would be huge and if PSB partners could support something similar within their organisations then the effects would be significant.

The recommendations in the report were outlined and partners were in favour of supporting social value in Pembrokeshire and agreed to provide the information requested. PA-J would draft an email for LR to circulate to partners with a link to a Welsh Government tool which would assist them in gathering relevant procurement information as a first step towards increasing social value and building local wealth in Pembrokeshire.

PA-J/LR

7. Regional Collaboration

MP noted that the second SWW Regional PSB event had been hosted by Carmarthenshire on 7th June, attended by PSB representatives from Pembrokeshire, Carmarthenshire, Ceredigion and Powys and from the respective Regional Partnership Boards covering the area.

There had been enthusiasm to collaborate on projects where possible, with reporting methods to be determined as work progresses. MP gave an overview of the presentations given on the day and noted that the proposals outlined in his paper would not result in a uniform approach to addressing Well-being Plan priorities across the four regions, but would be developed according to the requirements of each county. It was also noted that several partners were aware of funding streams that could be accessed to support some of the collaborative projects outlined.

MP outlined the areas of collaboration as follows;

- TEC
- Continuous engagement
- Social and green solutions for health
- Connecting people, kind communities

With regard to social and green solutions for health, a project at a regional level (Carmarthenshire, Ceredigion and Pembrokeshire) would bring together interested agencies and individuals to develop a framework for action. The first step would be to arrange a workshop of key stakeholders across all three PSBs and the RPB, as well as any other known interested parties.

MP also noted that at some point further consideration would need to be given to consider possible approaches to regional collaboration on other areas of commonality identified at the regional event on the 7 June 2019, namely:

- Climate emergency/change
- Net carbon zero
- Procurement
- Staff skills
- Assets.

PSB partners endorsed the proposals for progressing regional collaboration and agreed that as a starting point, a workshop should be arranged to determine how to co-design a framework to enable the development of work around social and green solutions for health to move forward. NE would discuss further with MP regional PSB Managers.

NE

8. Draft proposal to support improved communications outlets for the PSB

IT outlined a draft proposal for PLANED to support communications to promote the work of the PSB and also to improve engagement by setting up a dedicated PSB Twitter account. Alongside this, the proposal suggested that partners should consider the creation of a dedicated web page on their sites to mirror the content of the PSB main page.

SJ queried the use of Twitter as the most efficient way to engage with the public via social media as Health Board research had shown that Instagram and Facebook were more popular platforms. Partners briefly discussed other ways which could be used to promote the work of the PSB. It was agreed that as PCC already used the social media platforms discussed then enquiries would be made as to whether additional PSB communication could be undertaken through these outlets as required and according to Well-being Plan project action going forward.

LR

9. Carbon neutral approaches

TJ queried whether baseline information should be gathered on what PSB partners were doing with regard to carbon neutral approaches. AW said that she was aware of work being undertaken by Welsh Government in this area to look at approaches in the public sector, with a report into this work due to be released in Spring 2020. She suggested that NRW could put on a regional workshop outlining their experiences of the carbon positive pilot project as a first phase of looking at this issue in more detail across PSB partner agencies, to which PSB members agreed. Notification of possible dates for a workshop would be circulated to partners as soon as possible.

AW

10. AOB

JF congratulated PCC on becoming the first Local Authority in Wales to achieve the Department of Work and Pension's Disability Confident Leader accreditation. He also noted that DWP and Careers Wales were working with Debenhams staff in Haverfordwest to signpost them to vacancies in other organisation and re-training opportunities following the recent announcement that the store would close in mid-November.

He also noted that good progress had been made on the Recruitment and Employment Transformation project. JF had delivered a presentation on the project to the Carmarthenshire project group and would be delivering the same presentation to their full PSB in November. He would also be giving a presentation on the project to the Regional Learning and Skills Partnership at an event in October.

AW noted that a drop-in session would be held on 3rd October in the Pater Hall, Pembroke Dock which would provide stakeholders and the public the opportunity to feedback on the development of Area Statements to date. She noted that these would be completed by the end of the financial year and suggested a presentation to the PSB in May / June 2020.

SL noted that PAVS had recently facilitated a discussion meeting about various organisations and partners submitting an application for a Heritage Horizon Award focusing on landscapes and nature, which she suggested could link to earlier discussions around climate change.

SJ updated partners on an award received by the 'Dream Team' as part of the work the Health Board had undertaken on transforming mental health services. She also noted that Carmarthenshire and Ceredigion Councils and the RPB had signed up to the Learning Disability Charter and suggested that Pembrokeshire could receive a presentation on this at a future meeting.

The meeting ended at 12.35pm.