



MINUTES OF PEMBROKESHIRE PUBLIC SERVICES BOARD
Tuesday 28th June 2022 at 10.00am (Microsoft Teams meeting)

Present:

Tegryn Jones	Chief Executive, PCNPA (Chair)
Sue Leonard	Chief Officer, PAVS (Vice-Chair) (From 11am)
Dr Steven Jones (SPJ)	Director of Community Services, PCC
Andrea Winterton	Marine Service Manager, Operations, NRW
Claire Germain	Deputy Director for Local Government Transformation and Partnerships, Welsh Government
Mydrian Harries	Corporate Head for Prevention & Protection, MAWW FRS
Jo McCarthy	Deputy Director of Public Health, HDUHB
Anna Malloy	Stakeholder Engagement and Communications Manager, Port of Milford Haven
Tom Sawyer	Chief Executive Officer, Port of Milford Haven
David Evans	Assistant Principal, Pembrokeshire College
Iwan Thomas	Chief Executive Officer, PLANED
Darren Mutter	Head of Children's Services, PCC
Richard Brown	Assistant Chief Executive Officer, PCC
Cllr. Neil Prior	PCC
Ruth Goymer	Learning and Development Programme Manager, PCC

Support/Secretariat

Nick Evans	Corporate Policy and Partnerships Manager, PCC
Jemma Rees	Corporate Partnerships Support Officer, PCC

Apologies

Will Bramble	Chief Executive, PCC
Supt. Anthony Evans	Dyfed Powys Police
Christine Harley	Head of Dyfed Powys Local Delivery Unit, HMPPS
Elaine Lorton	County Director, Pembrokeshire, Hywel Dda UHB
Anna Bird	Head of Strategic Partnership Development, Hywel Dda UHB
Cllr. Elwyn Williams	Chair MAWW Fire Authority
Alyson Phillips	Partnerships Manager, DWP
Lynne Richards	Corporate Partnerships Officer, PCC
Barry Walters	Principal, Pembrokeshire College
Ant Rogers	Biodiversity Implementation Officer, PCC

The meeting commenced at 10.05am.

1. Welcome and Apologies

TJ welcomed PSB and apologies were listed from those above. TJ also noted the terribly sad news of the passing of Ros Jervis and sent condolences from the Board to HDUHB and Ros's family. He noted the positive contribution Ros made to the work of the PSB during her time as a member.

2. Minutes of last meeting/Action Log

The minutes of the last meeting held on 15th March 2022 were confirmed as an accurate record.

Action Log

Updates on actions agreed at the last meeting were as follows;

Action 1 – Update on agenda

Action 2 – LR was not in attendance to provide a detailed update but NE said that Co-Production Wales had attended meetings of the Pembrokeshire Engagement Network and were involved in dialogue around how they can support and improve PSB engagement activities.

Action 3 - Complete

Action 4 – Update on agenda

Action 5 – AP was not in attendance to provide an update but DE said that WG have quadrupled the funding for the employment bureau that provides work experience for people aged 16-18.

3. Nomination of Chair and Vice Chair

As the meeting was the mandatory first meeting after the local government elections, a Chair and Vice Chair were required to be elected. NE had contacted PSB members, inviting them to express interest in the roles. There had been two nominations for Chair, TJ and MB. MB was not in attendance and had been contacted prior to the meeting to see if she would be prepared to accept the nomination but there had been no response. There were also two nominations for Vice Chair, SL and PK, who was happy to be considered but was not in attendance. TJ said that he had hoped for more nominations for Chair, particularly from statutory member organisations, as he had been in the post for the last 5 years. JMc said that the current workload for MB was increasing and therefore would be an unlikely candidate for Chair at this time and AW added that it would be better to have the Chair and Vice Chair from two different organisations. SL said the Chair should be fully committed and able to fulfil the role with attendance at all meetings, and anticipates the PSB workload to increase as the actions from the WBP begin. NE asked CG for WG guidance if the roles were not filled at the meeting, and CG suggested TJ and SL to remain in their roles in the interim until the next meeting in July.

TJ emphasised how positive the role as Chair was and encouraged members to volunteer. RB said that he would discuss with other members from PCC on what the organisation could offer and backed TJ for interim Chair. JMc suggested circulating an alternative message asking who has the capacity and commitment for the role rather than asking for nominations. The board agreed to add this item to the agenda for July.

4. Review of Terms of Reference

The ToR had been reviewed and contained no significant changes, only an addition to part 23 which was included due to an internal PCC review. SPJ asked whether there was anything included regarding virtual/hybrid meetings and NE replied saying there was not but was happy to add in a section. TJ agreed that this should be included, particularly for organisations who were based out of the county.

TJ raised a point to NE around attendance at the scrutiny committees in the future and suggested that other members of PSB should attend to give a different perspective on the work of the board within areas of expertise, not just the Chair and Vice Chair. NE said there may be changes in this area over the next few years with the new WBA and WBP, as previously the committee had called for the Chairs attendance but once the delivery of specific projects set out in the new WPB started, other members would be required to attend on the request of elected members.

5. PCC Poverty Group – update report

Members were invited to read the paper included in the agenda pack by DM which outlined that the sub group had met twice and had led to a key functional question which was the purpose of this update. From the initial meetings, the group formed the opinion that it was not going to be limited to a strategic approach, but to also conduct operational actions. An example of the operational work is the identification of Welsh Church fund by JW, where one of the actions specified in the use of the fund is to mitigate poverty in the local areas but this has not been utilised in many years and had therefore accumulated to around £400,000. JW was discussing with the Head of Resources on accessing the money. Suggested uses are to uplift and extend EMA, which has not risen in the last 10 years and does not include academic holidays. The strategic work so far had identified the importance of lived experience, and led to the gathering of case studies. There had been rich discussion with good enthusiasm in the group.

The question presented to PSB was whether to the working group should continue with a specific but limited focus on “Child Poverty” or open the scope and look to tackle the overarching issue of “Poverty” as a whole. DM reminded PSB members that the working group had initially been established following the notice of motion raised by Cllr David Lloyd last year, which was looking specifically to address child poverty rates in Pembrokeshire. A potential issue of widening the scope was limited capacity by members but DM view was that by addressing overall poverty, child poverty would be prioritised regardless as it is the most vulnerable group. DM asked for a steer from PSB.

SPJ supported widening the scope as it was logical and inclusive and leaving it as “Child Poverty” may artificially ring fence the work. RB asked CG whether there was a WG stance and CG said that very clear reasoning had been presented and it retained the ability to address Child poverty. DM said the new Children Commissioner for Wales had a poverty focus and the widening the working group’s remit would fit into the agenda. PSB agreed to the change in focus and membership of the working group was to be widened to PSB members. JR was to circulate meeting invitations.

6. AOB

There was no other business. The meeting ended at 10.45am.